

Terms of Reference

Consultancy on signing framework contracts to provide Child Protection and Participation program related services

I- Background

World Vision is a Christian relief, development and advocacy organization working to improve the quality of life of people, especially children who are marginalized and living in poverty. World Vision helps all who are in need, regardless of their religion, race, ethnicity or gender. As a child-focused organization, WV's work focuses on children, ensuring they are protected and their basic needs are met. World Vision Vietnam (WVV) has been funded from 13 support countries in Europe, Asia, the Americas and Australia. Funding of WVV consists of sponsorship program funding (70%) and Private Non-Sponsorship (PNS)/grants (30%). WVV employs about 400 staff, of which 99% are Vietnamese nationals.

WVV is operating in 14 provinces including Hanoi, Dien Bien, Hai Phong, Hung Yen, Quang Tri, Thanh Hoa, Ha Tinh, Quang Binh, Quang Tri, Da Nang, Quang Nam, Quang Ngai, Ho Chi Minh, Dak Nong. WVV's Area Program (AP) usually focuses within one administrative district of a province which populated by ethnic minority people with high rates of poverty. A uniqueness of WVV's Development Program Approach (DPA) is that AP team members are based at district level where the AP is located, which enables them to work closely with government partners and communities on a daily basis. Beside the APs, WVV is also implementing different Special and Grant Projects to meet the specific needs of vulnerable children in both AP and non-AP areas.

During the year, we will need consultants to carry out some activities related to Child Protection and Participation program for several APs/Projects. Thus, we are going to hire 2-3 consultants signing frame contracts with us **to cover one or all activities as details below.**

II- Scope of services

1. Skills of Working with Children, life skill and living value

- Training of trainers/ facilitators: 2-4 days
- Direct training/ coaching to key stakeholders/ partners: 1-3 days
- Materials development/ Contextualization: 10-30 days

2. Psychological first aid, psychological counseling, trauma informed care, skills of working with victims (including child victims)

- Training of trainers/ facilitators: 2-4 days
- Direct training/ Coaching to key stakeholders/ partners: 1-3 days
- Development/ Contextualization of mental health-related curriculum and other materials (Psychological First Aid – PFA; basic counselling ...): 10-30 days
- Conduct survey/ research: 10-30 days

3. Positive discipline and parenting education

- Training of trainers/ facilitators: 2-4 days

- Direct training/ Coaching to key stakeholders/ partners: 1-3 days
4. **Child Protection System (CPS), Reporting and referral mechanism (in community/ in school), legal regulations on child protection,**
 - Training of trainers/ facilitators: 2-4 days
 - Direct training/ coaching to key stakeholders/ partners: 1-3 days
 - Material development/ Contextualization: 10-30 days
 5. **Case management/ Home visiting:**
 - Training of trainers/ facilitators: 2-4 days
 - Direct training/ coaching to key stakeholders/ partners: 1-3 days
 6. **Survey/ Evaluation/ Research and documentation of good practices**

III- Requirements for Consultants

1. **Skills of Working with Children, life skill and living value**
 - Master degree or equivalent in education, educational psychology, youth development, social work, social development or related field.
 - At least 5 years of professional experience in advancing child rights, child participation, youth development, life skills and living values or related field
 - Demonstrated capacity and experience in developing training curriculum and delivery of training.
2. **Psychological first aid, psychological counseling, trauma informed care, skills of working with victims (including child victims)**
 - Master degree or equivalent in psychology, social work.
 - At least 5 years of professional experience in advancing case management providing counselling services, provide psychological support and justice for victims, (child and/ or adult)
 - Demonstrated capacity and experience in conducting developing training curriculum, programs and delivery of training.
3. **Positive discipline and parenting education**
 - Master degree or equivalent in psychology, child development, social work, social development or related field.
 - At least 5 years of professional experience in advancing child rights, child protection, parenting education, psychology.
 - Demonstrated capacity and experience in developing training curriculum and programs and delivery of training.

4. **Child Protection System (CPS), Reporting and referral mechanism (in community/ in school), legal regulations on child protection** Master degree or equivalent in social work, social development, law, governance, public policy or related field.
 - At least 5 years of professional experience in advancing child rights, child protection, child right related policy.
 - Sound understanding of political system of Vietnam. Strong experience working with government agencies in social welfare and education sector (MOLISA, MOET) and good understanding of child protection context in Vietnam
5. Demonstrated capacity and experience in conducting research, developing training curriculum, programs and delivery of training, policy advice
6. **Case management/ Home visiting**
 - Master degree or equivalent in social work, social development or related field.
 - At least 5 years of professional experience in advancing child protection, case management, providing support and justice for child victims of abuse and violence
 - Demonstrated capacity and experience in developing training curriculum, programs and delivery of training.
 - Demonstrable experience (5 to 10 years) in designing and conducting quantitative and qualitative research/evaluation of child protection, child right programs/ project.
 - Knowledge of child rights, child protection and relevant knowledge to the research topics.
 - previous experience conducting research with children and vulnerable groups would be considered an asset;

IV- Time and location

- Depends on the need and plan of each Area Program/Project.

V- Application

Application package:

- CV (including full name, title, agency, contact phone number, relevant training experience)
- Proposed outline
- Proposal for Consulting Fee (inclusive of expenses for personal meals and PIT)

Interested consultants are invited to send the application package to the email address: WVW_Recruitment@wvi.org - People & Culture Department with Subject: [Consultant] – [Child Protection and Participation]. Shortlisted candidates will be invited for interviews.